

2021 DOMINION ENERGY CHRISTMAS PARADE

OFFICIAL PARADE VENDOR APPLICATION

**ADVANCE APPLICATION AND PAYMENT DUE
BY NOVEMBER 24, 2021**

**“DAY OF” REGISTRATION APPLICATION AND PAYMENT DUE
BY 8 A.M. ON DECEMBER 4, 2021**

APPLICANT INFORMATION

Name of Company / Vendor: _____

Address: _____

City	State:	ZIP Code:
------	--------	-----------

Daytime Phone:	Cell Phone:	Fax:
----------------	-------------	------

Email: _____

Day of Event Contact Name: _____

Day of Event Cell Phone: _____

Vendor Fees
Push Cart (p/c) = \$75; Self-Contained Unit or Tent (s/c) = \$100

NUMBER OF LOCATIONS/CARTS		TOTAL FEE
Push Cart/Strolling Vendor	_____ x \$75.00 (per cart) =	\$ _____
Self-Contained Unit or Tent (NO STAKING)	_____ x \$100.00 (per unit) =	\$ _____

TOTAL NUM. UNITS (CARTS/TENTS) _____

TOTAL DUE: \$ _____

**PAYMENT MAY BE MADE BY CASHIER CHECK OR MONEY ORDER PAYABLE TO:
RICHMOND PARADE, INC.**

**LIST ALL TYPES OF FOOD AND MERCHANDISE YOU WISH TO SELL.
DUE TO SPONSORSHIPS CERTAIN PRODUCTS MAY BE RESTRICTED.**

LICENSE AND INSURANCE INFORMATION

Insurance Certificate Enclosed: Yes ___ No ___	If no, please explain:
--	------------------------

Insurance Policy Number: _____	Insurance Company Name: _____
-----------------------------------	----------------------------------

City of Richmond Vendor's License Number (include copy):

SIGNATURE

Name & Signature of Applicant (Print & Sign): 	Date:
---	---------------

PLEASE RETURN THIS COMPLETED FORM WITH PAYMENT (MONEY ORDER OR CASHIER'S CHECK ONLY) TO:

**VENDOR APPLICATION
DOMINION ENERGY CHRISTMAS PARADE
5306 CALEDONIA ROAD
RICHMOND, VA 23225**

**OR BRING TO THE SCIENCE MUSEUM OF VIRGINIA ON SATURDAY, DECEMBER 4, 2021.
VENDOR REGISTRATION IS OPEN FROM 6:30 A.M. TO 8:00 A.M.**

Questions: (804) 788-6470 or email Info@richmondparade.org

**No personal checks will be accepted.
FEES ARE NON-REFUNDABLE**